The Transition Process and Lead Agency Notification to the LEA & SEA

Theme E
Transition from Part C to Part B
In this module, you’ll learn:

What the “lead agency’s notification” is all about, including:

**Why**
the notification is required

**What**
information the notification includes

**When**
the notification must be provided

**Who**
is the subject of the notice, who sends it, who receives it

**Where**
all this notification “stuff” leads…

The Goal

Each State must have policies and procedures… from early intervention services to ensure a smooth transition for infants & toddlers with disabilities under the age of 3 (and their families) to…
preschool or other appropriate services for toddlers with disabilities or—exiting the EI program

Notification to the SEA & Appropriate LEA

By when?
No fewer than 90 days before the child’s 3rd birthday

What action?
…Lead agency must notify the SEA & the child’s LEA

What message?
…that the child will reach the age of eligibility for Part B

What’s disclosed?
Child’s name, Child’s date of birth, Parent contact info
Circumstance #1

When a toddler is referred to the lead agency between 45 & 90 days before the 3rd birthday…that toddler may be eligible for preschool services under Part B.

And… Lead agency refers the toddler to the SEA & appropriate LEA as soon as possible after determining the child’s eligibility for Part C.

What action? Depends on if the State has an “opt-out” policy by which parents may object.

Parental consent needed?

Circumstance #2

When a toddler is referred to the lead agency fewer than 45 days before the 3rd birthday…that toddler may be eligible for preschool services under Part B.

And… Lead agency refers the toddler to the SEA & appropriate LEA.*

What action? *Parental consent required.

Lead agency is not required to conduct:

ƒ evaluation
ƒ assessment
ƒ an initial IFSP meeting
Interagency Agreements!  
Intra-Agency Agreements!  

smooth the way!

If a toddler *may* be eligible for services under Part B

**Conference to Discuss Services**

- By when?
- About what?
- Approval of the family needed?

**Bonus Q!**
- With whom?
In States that make EI services available to children past their 3rd birthday

An explanation of toddler's options to continue to receive EI services under Part C or preschool services under section 619.

The initial annual notice — described at §303.211(b)(1).

At the transition conference, parents must be provided:

What if the lead agency determines that a toddler is not potentially eligible for preschool services under Part B?
Next Steps: Developing the Transition Plan

For all toddlers with disabilities
Lead agency must ensure:

- Program options are reviewed for the toddler *
- Family is included in developing transition plan

* from 3rd birthday to end of school year

Roundup Time!