**OSEP Quarterly Call with Parent Centers**

**December 15, 2016**

Please stand by for realtime captions.

Jennifer Reed: Good afternoon. Welcome to the quarterly call with parent centers. Right before we get started I wanted to point out a couple things. All participants are in listen only mode. We are recording this call and it will be available online later. We wanted to make sure everyone knew it was being recorded. There is a handouts section where the PowerPoint is available for download. If at any time during the presentation you have any questions, feel free to enter this into the chat and we will make sure to get those answered. At this time I would like to introduce Carmen Sanchez. I'm going to turn the presentation to Carmen.

Carmen Sanchez: Hi everyone. You will notice in the chat space we have the link should you need an audio transcript of what is going on so please follow the link and you will be connected to the real-time captioning in a separate window.

Today is our quarterly call with all of the parent centers, the training information centers and the community resource centers funded through the Office of Special Education Programs. Today we have several topics we want to discuss. Most of these are programmatic topics. We will be discussing some small updates in terms of your website accessibility. We will talk about the program measures collection for 2017. In addition I would like to discuss requirements for annual reports and last we will discuss new resources available through the CPIR we would like you to explore and take advantage of.

In terms of web accessibility, as many of you know some of you have been informed that you are being investigated by the Office of Civil Rights for violations of website accessibility. We are working with the Office of Civil Rights to offer information around what you can do to make your websites accessible as possible to follow the law and respond should you get any complaints. We are working with the Office of Civil Rights. I wish we had more information right now. We actually don't have a lot of new information from the office in terms of providing some general information specifically for your needs. I did discuss it with my contact in the Office of Civil Rights and she is going to check to see what they can do to provide general information. We have provided information to the Office of Civil Rights about the parent centers and what kind of organizations you are and your budget constraints and the fact you are funded through other sources and not just the federal program. They are aware of you as a parent centers and the resources you have and your constraints. They are open to having individual conversations with your centers since they stressed the consent agreement should be personalized with the people under investigation and they received a complaint about you and the consent agreements are open to negotiation. They would like to have some individual conversations with you. If you need further support you in starting those conversations don't hesitate to reach out to your project officer and we will make sure we can be of any service to you in terms of having those conversations. In addition you can receive technical assistance on making your website accessible as possible before you receive a complaint. Most technical assistance comes from your regional parent technical assistance centers but there are also some you might ask your project officer for but reach out to your parent technical assistance centers and they will give you as much information about making your website accessible. We know that has been a topic on either the monthly calls and also at the regional meetings. Take advantage of the technical assistance they can provide to make your website as accessible as possible even if you are not the object of a complaint.

In terms of the program measures collection in 2016, I want to give you an update as to what happened this year in terms of how you did on the 2016 program measure collection and I would like to discuss what we are going to be doing for this coming year. This coming 2017 data collection, 31 centers have been chosen randomly to submit service descriptions for the short-term measures collection. The short-term measures, there are four of them, but the ones you have to provide information about our air quality, relevance and usefulness. 31 centers were chosen randomly and notified on Monday December 12 they were chosen to submit the service description for the short-term measures. I provided the Study Group which is our contractor with the contact information for the centers chosen and I provided the list to the regional parent technical assistance centers.

I did not provide them with the general email addresses. I provided him with the project director e-mail so you should have received notification if you were chosen. If you have a question if you were chosen you can reach out to your regional PTAC and ask if you are on the list if you were notified but I'm fairly confident those of you who were chosen have received notification. Let me clarify if you were chosen for the collection in 2016, you should not be chosen this year. Parent centers are not chosen two years in a row. If you were chosen last year and notified this year, get in contact with the Study Group, your project officer or me and we will see what we can do to fix the situation. If this is your first year being funded as the CPRC in you were never funded before, you should not be in the pool to be included this year to be chosen as a center to be chosen for the program measures collection. If you were a parent training and information center that was brand-new and never served starting October 1st last year, you were not included in the 2016 pool so you were not chosen. However, because you have been functioning as a parent training information Center for a year, you were included in the pool. Those of you who were brand-new and never served as a parent training information center before October 1st, 2015, if you were chosen this year that is appropriate because you were in the pool for the 2017 data collection. If you were chosen to be in the pool, let me go over what is expected. You were asked by the Study Group to submit three services, your top three services you use most often. Once you submit those three services they will pick one of those services and say you need to submit a full service description and materials and that must be submitted no later than January 16. If you were chosen December 12, next Monday you will be told which service you have been asked to provide, you have until January 16 to submit your service description. I will talk about the technical assistance available in a little while but I want to stress if you were asked for service descriptions on Monday and you are one of the 31 centers chosen, please listen to the webinar we recorded available on the parent center hub and type in the OSEP webinar. Listen to that recording which also has a transcript in this into our advice in terms of how you describe the services you want included. Do not say one of the services you provide us telephone consultation. That is not useful to the Study Group and won't be useful to you in creating a service description so be very specific about the kinds of services. In this case instead of simply saying telephone technical assistance, you talk about telephone technical assistance to a particular population or around transition to post secondary options. You specify what telephone assistance you are assessing and that will make it easier for the Study Group to determine what service you are likely to provide a description of. For the program measures collection, the other short-term measure is an index of cost and that is based on the October service counts submitted to the Center for Parent Information and Resources. I think all of you submitted your service resources to them. Is important those numbers are accurate because it is what we used to calculate an index of cost measure so that is going to be used by the Study Group. No further action is required by you and you have done the work by submitting your service counts.

In terms of long-term measures, we are collecting them this year but this will not require you as parent centers to do anything than what you are going to be doing as the normal part of business. We are collecting the long-term measures this year. We have a new long-term measure, parents served by the parent training information Center program will be able to work with schools and service providers effectively in meeting the needs of their children. That long-term measure and the old long-term measure which is how informed parents are about their own and their children's rights, that is calculated from the program measures survey results you are providing to the CPIR. The information you provided, you sent an unduplicated list and they set you back the list in order of those parents that we should getting in contact with and do the survey and what parents you should contact and administer the survey and what responses they wanted back from you. That information is going to be used to determine the long-term measure. You submitted it to the Center for Parent Information and Resources and the Study Group will take that information and determine the long-term measures for this year. Because we have new long-term measures they are calculated based on subsequent years. More information if you are not among the 31 centers chosen for this year, more information about the long-term program measures is available at the link Deborah just put up and you can hear all about the long-term measures and how they are done and what the implications are for future years.

The results in 2016. In 2016 our targets for quality relevance and usefulness where 97%. You will see it was 92. 9%. We don't find this as being worry some. The reason we did not meet that criteria is because out of the 28 centers that submitted descriptions last year, two did not meet the criteria for high-quality, high relevance and high usefulness and that was the same two that did not meet the criteria for these three measures. That is two out of 28. We recognize as OSEP it is more difficult to meet these high targets without having 100%. Subsequent years, certainly next year the target is going to go down to 93% and with 31 centers that means we can still not have all centers meet the target and still meet our targets for the program. With 31 centers at two it two do not meet the standards for high-quality, relevance and usefulness we will still be able to be over 93%.That is part of what we're doing in terms of looking at this program performance measures. I have looked through the actual descriptions and I am familiar with the projects and the services the projects provide and I think in this case it is a question of not having descriptions that do justice and not as complete as they could be in terms of the actual work you do. It isn't the question if the services are necessarily high-quality, relevance or usefulness but rather the materials you use to prove the high-quality relevance and usefulness. I know some if you are chosen virtually every other year and he gets really difficult to keep up I high-quality description but it's important you take the time due to a high-quality description that does justice to the work you are doing.

In terms of the cost, our index cost is not a dollar amount, simply an index. We've had the target of 1.1 for many years and that would mean basically the ratio between the number of services you reported and the overall program budget, when you calculated that you would get 1.1 or lower. We have met that cost pretty consistently. This year was significantly reduced at .84. I think this has to do with the fact you have a much more standard way of counting your services and that has led to reporting more services you are providing and more accurately. We have also seen a real increase in the website hits that your websites experience. These cost measures are used by calculating website hits, individual assistance calls, training numbers, newsletters being put out, all of those figures. Again, there is more information on the parent center hub in terms of this particular topic in terms of what is used to calculate the cost. Again, we more than met the target. This year we did not collect any numbers to whether parents are informed about their rights or how to work together with schools and providers to provide services to their children. Next year we will be collecting them.

The targets for the short-term measures will be changing to 93% in 2017. 2018 and subsequent years the target for the short-term measures will go down to 90% because we are getting ourselves into a situation where -- it hasn't really been there to the program. We are keeping that target for the cost measures. It is still an index of 1.1 and the targets for the long-term measures will be established after we collect for 2017 and we will establish what those measures should be for 2019, etc.. We will have a sense of what they are.

Some resources, we established a performance measure workgroup in the CPIR workspaces. If you are in the CPIR spaces, you can join network group and in the workgroup right now we have three service descriptions and I hope to have other ones up soon and you can download those service descriptions and the kind of materials they use in order to demonstrate what they have in service descriptions. We have one from a CPRC and two from PTIs, so you get a range of services available and how to do those service descriptions. This is another link to get to the recorded webinar from the repository. Take advantage of your regional PTAC to provide technical assistance in terms of the program measures and you can reach out to your project officer also. The PTACs -- they would be a good resource for you. I strongly recommend you use them all because sometimes it is helpful to get somebody who knows enough to ask the right questions that may not know a lot of the services you are providing. They might give you some good feedback on your description and -- with the kind of work you are doing to take advantage of the regional PTAC.

I want to clarify another issue. If you are an organization that has multiple parent training information centers, for example the three in Florida, the three in Texas and two in California, when we do the randomization to choose the projects, we treat those as one project as they do the same work but it is different regions within those areas. You should not have Region 1 chosen 1 year in Region two chosen the next year. I don't think it happened that if for any reason you were chosen last year and chosen again this year, please let us know and we will see what we can do.

I strongly recommend you join the performance measures workgroup. It's a good place by the way to ask questions and get questions answered and find out what other people are doing and get that support.

We are going to be doing some work around improving annual reports. The timetable for you submitting your description is a little earlier than in past years, about two weeks earlier. In past years you have had until the end of January if you were chosen to provide a service description, this time we are only giving you to the middle of January. We realize it is a hard time since the requests are coming out in the middle of when people go on vacation and breaks, but the reason we're doing that is because of what we’re going to ask you to do relative to annual reports. The regional PTACs were insistent that we move up the timeline for performance measures collection because that would mean you could be finished with that and what we’re going to ask you in terms of improving the annual reports. I think those of you who will be doing both will get a bit of a breather between having to do more for us. One of the things we as project officer noticed is that when we read the annual reports, they have been inconsistent in terms of the quality of the annual report. Sometimes in your annual report there is incorrect information. Sometimes we worked with some of you and as you know we have asked used to submit it multiple times, and I think that has been somewhat stressful. We are under pressure to approve your reports in a timely manner to be able to approve you for continued funding for next year. We know how stressful it is. We are trying to come up with a way that might make it easier for you to improve your annual reports.

The other thing that made annual reports a little problematic last year was last year was the first year we gave you new language requirements related to how you were going to support your program measures. We are not sure that was clearly understood, and we also recognize it takes multiple times to get the hang of how to do some of this reporting. We also saw there was a high correlation between those of you who submitted shells. Because of all of that, we really felt we needed to rethink how you would be submitting the annual reports this year. I just noticed I think there were questions related to the program measures. I'm going to answer those questions before I talk to you more about the annual report.

Jennifer Reed: The first question was a clarifying question, the e-mail we received said we should provide the three services to the Study Group I December 19 and the Study Group contact us again and asked to provide more detailed information on one service from the original list. Do we know the date by which they will tell us which one to do the in-depth description on?

Carmen Sanchez: Thank you. You have to submit by the 19th, I think I misspoke and suggested they would respond by the 19th, you have to submit that by this coming Monday the 19th. They will probably turn it around in two or three days. We talked about the need for you to get that information prior to going on the holidays. Many people close up the week between Christmas and New Year's. They are trying to turn it around in three days and hopefully no later than the 23rd. That is what they are shooting for to get it out to you all so you can have your break but a sense of what you need to do when you get back.

Jennifer Reed: The second question was given the data used for cost calculation for parent centers as we work to revise our data points we report in our annual performance continuation report that means we need to continue to include all those data points in our revised list we included in our report.

Carmen Sanchez: I'm not sure what the question is. Let me see if I can pull that up a little bit.

Okay, in other words because it is being used to calculate the cost measure does that mean you then have to resubmit those numbers in your annual report? Not necessarily. The time period for the cost measure is from October 1st through September 30 which coincides with the grant year. The timeframe for your annual reports is always March 1st or February 28. We know some of those numbers, let's say one of your goals were bound websites and that the website hits wouldn't necessarily coincide exactly for the ones with the cost measures. That is fine because the time period is not exactly the same. In terms of whether or not you have to be submit those numbers again, you don't have to.

The CPIR gets that information and we as project officers also have that information for our centers so we know what you reported so there's no reason for you to duplicate that unless for example again it has to do with the particular measure in your report. Training for example, you have targets in terms of how many families -- because it is a different time period, let's say your total from October 1st to September 30th was 279. It can be 267 from March 1st to February 28, just a slightly different time period and that is okay. I think I may have gotten a sense of what the question was.

Jennifer Reed: If you need some other clarifications, you can put that into the chat. The next question was if you have been asked to submit services in the past, is there an issue with repeating some of the services you offer to the Study Group two years ago?

Carmen Sanchez: No. If they continue to be the major services your provide you can give it to the Study Group. I think they try to keep track of what the asked you for such as you provided a description of different service, but that's fine for you to give them the same services. My caution is again, let's say you gave been the same service and they picked the same service for your description. If you go back and say I will submit the description I did two years ago, there may be some changes and ways you which you could have improved. Again, you want to put in a service description that does justice to what you were doing so try not to use that as a way of perhaps not being as vigilant in your description.

Jennifer Reed: What is a shell report?

Carmen Sanchez: We’re going to talk about what the Shell report is right now. A Shell report, let's say you write out what you're going to be reporting on but you have no data. You're going to say this is what my report will look like, these are the objectives and the measures, the targets but I don't have data. I just know this is what I'm going to be reporting on. That is what we referred to as the shell report. I'm going to talk a little bit about some of our expectations but like I said the reason we want to think about improving annual reports and start doing this new process I'm going to outline is because I think ultimately it will prove to be easier for everyone and you will submit better annual reports on the first submission in G5 and that is what we are after so let me tell you what we are planning on doing.

A shell as I mentioned of your APR will be submitted by all projects by March 3rd. By March 3rd you will submit to your project officer as a word document and as an attachment in an e-mail, not in G5, so we as project officers can give you feedback after March 3rd. All the projects will submit a shell by March 3rd. Your project officer's will provide feedback on that shell by the end of March and your shell will be used to submit your annual report in May in G5. Those of you who haven't done it before you will get the Dear Colleague letter telling you what should be in the report. You were told to stop your data collection by the end of the end of February. Your CPRC reporting period will be October 1st to February 28. You will be getting that information from Larry in terms of submitting your actual report in May. Prior to you submitting your actual report we are asking the projects to submit a shell of what your APR will look like as a word document in an e-mail by March 3rd. We will have to fill out the cover sheet with static information and budget information if you have it. Your PR number is not going to change. You put in all the static information. You will not do an executive summary because you have no data yet and nothing to report in terms of data. Section A. in the status chart you put in your project objectives and measures and your program measures. You will have all of that in their respective places. You will include your targets but you would not have any actual data and you will not have any explanation of what you did. You will leave everything in section B budget information blank since you may not have it yet and it will take a while to get that. In section C. you put the chart of the current Board of Directors. You will tell us this is what we are reporting on. Then we can comment, especially for section A., that is good and this makes sense or you left out a program measure and include the program measure, or maybe need to change some of the objectives this way so we will come to an agreement on what you will be reporting on. Once you submit your actual report in May there won't be any back-and-forth. We will only be focusing on looking at your actual performance. You will get a lot of technical assistance around that and a lot of information prior to this happening.

We are going to be recording the webinar on the annual performance report and what is expected in terms of the actual report and what will be in the shelf. We are doing the recording sometime next week so it will be up on the CPIR website and we will tell you how to get it. We will e-mail you detailing exactly what should be in the Shell and we've also included attachments with detailed examples and instructions. As I mentioned you will get the letter information but the actual submission and the regional PTACs will be available for technical assistance and your project officers will welcome any questions. If you have submitted a shell prior to now or recently, get in contact with your project officer and they would tell you their expectations. Like I said, we will send out that detailed information not until after the new year, but we will be sending it out fairly soon. It will be sent out through a blanket e-mail in G5 to everyone. It will probably come from me, but all the project officers together, we worked on the instructions and the webinar and we will then work on this in terms of getting the shell in here for that. I think we are going to have a lot of questions.

Jennifer Reed: We have one more question, since our objectives and measures will not likely change in later years, will we continue to submit a Shell each year?

We have not discussed this. We have to see how this goes this year. If it goes swimmingly like you say many of your objectives will not be changing from year-to-year and those of you have submitted shells have used the same shell year-to-year and it has proved to be quite successful. It is possible if things go well and we have well-established shells you will not be required to submit it year-to-year. We just think this is the time given the fact all of the CPRCs were newly funded this year and because we are at the beginning, the full year 1 with if you're a PTI funded in 2015, we thought this was a good time to ask for this but this will be a decision made to see how this goes and annual reports we get and respond to that but we think this will take a lot of the kinds of technical problems that showed up or missing information. We really had high hopes this will be less frustrating for everyone.

Do we have any other questions?

No additional questions at this time.

Okay. If they keep coming up, I will address them.

Some additional information and reminders I wanted to draw your attention to. Final regulations for disproportionality have been released and information is available in the spotlight page. Also information was put on the CPIR front-page. I want to mention if you read some of the regulations and even if you have seen the draft regulations, there was a portion that had to deal with the importance of having state advisory panels involved in discussions in determining some of the issues around proportionality in the states so I urge you to look at that and think of how it might be useful to your state advisory panels. You should have gotten the survey from the center for technology and disability on what the parent center needs related to technology and children with disabilities. What additional resources you might need from them, please respond as soon as possible. I believe have if you have responded so thank you, very much. The more that can respond, the more they can tailor their product to what you all do. It doesn't look like there is any questions at the moment.

Since there doesn't seem to be any questions, I'm going to turn it to Deborah Jennings who will discuss what is going on in terms of the CPIR.

Debra Jennings: Hi, everybody. Carmen is going to run the slide deck for me so we don't have the tech transfer challenges. I wanted to update everyone on a couple of things that are coming out of parent center hub, the parent center for information resources over these next few weeks. The first thing we are excited about is the parent center who knows what which is a website where we will be able to share with each other information about the kinds of knowledge and skills and our strengths in the various areas, particularly those topics and issues related to being a parent training and information center and serving families with children with disabilities, and also being stakeholders in each of our states in the various systems that serve families and children with disabilities. In this new parent center who knows what, you will first be able to go to the website which is www.CPIR who knows what.org and you can go to the website and you will be able to see how you can go about first of all being a part of the parent center knowledge and expertise and also to search and see who else is in our network who has some knowledge or expertise to share with you in some of the areas you have interest.

The first thing you want to do is create your profile. The profiles that are going to be in who knows what will be the profiles of your parent center colleagues. I think we are up to 20 or 25 individuals who have already created their profiles and had indicated that there is topic areas they are interested in sharing their knowledge and resources with you. The other folks who will be looking at center expertise will be our partners at the Department of Education as well as our partners in the technical assistance and dissemination centers funded by the Office of Special Education Programs. For me I think it is a great opportunity for all parents to become a part of the many workgroups and advisory groups that are impacting the programs and services of our children. Often in the Department of Education they may be forming a workgroup around a particular topic and they are always looking to make sure parent voices are included in those discussions so this will be a way for them to directly reach out to you and invite you to be a part of these mini discussions. The parent technical assistance Center, we get a lot of requests to be on advisory groups and so forth. Frankly we are happy to do that and to be that voice, but we think it is even more important that a wide range of parent centers are participating and are part of these discussions. That is one of the things I think is exciting about who knows what, it will afford the opportunity for all of us to be a part of these national conversations and national decision-making and program planning. While the Department of Education and TA&D staff will be able to be part of the parent center, they will not see the expertise that will be showing up. We want to highlight for them our knowledge in the. Center network.

When will the site who knows what be available? It's actually available right now. You can begin to create your profile, if you want to update a profile you have created before, the website is available to take a look at. One thing is when you are creating your profile, make sure you are using the e-mail address that is tied to your organization. If your e-mail address is from another entity like Gmail or AOL, you will need to reach out to the folks here at the CPIR to actually gain access but we have already set up to expedite access for any centers using their parent center e-mail address. For instance if you are here at a parent center and you use your e-mail address you should be able to go in right away and get signed up.

We have developed a guide that gives you step-by-step information on how to create your account and once your account is set up how you can log in and how you can reset your password because this is another one of those places where you will need to set up a password, and we all have challenges in keeping up with the passwords, but no worries. You will be able to reset your password if for some reason you forget. The guide shows you how to create and edit your profile and also once that profile is set up, it will show you how you can go about searching for individuals in the specific knowledge and expertise areas. There are probably about 40 different expertise areas. We have those areas we are all familiar with, transition, early intervention, IEP, etc.. We also include areas related to parent center management like outreach and using technology. Definitely when you are looking just look around and indicate each of the areas where you have knowledge and expertise.

We will also be including some how-to videos. Short videos on each of those areas I mentioned in terms of how to set up your profile and login, resetting your password, etc. Several of the regional parent technical assistance centers have scheduled times for us to join you live and present a short training on how to go about using parent center who knows what. Everyone should be receiving the parent newsletter, the Buzz from the Hub. We will be giving you reminders about coming in and joining and why it's important for you to be part of parent center who knows what. If there other suggestions or ideas that will help you to more easily access and understand its use. Center who knows what, we are looking forward to your suggestions.

We have also been busy in terms of putting together some publications for parent centers. First of all you are probably more than aware that the Department of Education, OSEP and the Office of Civil Rights have been very busy in putting out guidance and dear colleague letters around topics that are important for parents. Much of this guidance is to help states and school districts and other of our system partners to better implement IDEA as well as Section 504 and make sure in the programs and services are lined with and addressing the needs of the diversity of students that are served in our schools and early intervention programs. We are going about a process of creating briefs on these various topics that will help first of all put that information into sort of a more accessible portions or components that are more related to the work we do as parent centers and also connect us directly to additional resources that can help us in terms of working with families around this guidance. We have already published guidance on the behavior support and school discipline and that also includes the webinar we offered with the National Disability Rights Network and the National Association of State Directors of Special Education and as you see right now, we have a featured resource that was recently replaced by the disproportionality information, but we have a new resource on school resource officers so that we can help parent centers work with families and provide information about the use of school resource officers in their school districts and the kinds of information they should make sure the schools are providing to parents and also to these school resource officers. Our next topic we will be covering is the guidance that came out related to students having equitable access to the general education curriculum.

Also busy U.S. Department of Education. Just over a year ago, Congress adopted the latest federal law for education, the Every Student Succeeds Act. We have just gotten final approval and posting our parent center guide to stakeholder engagement and the implementation of this new ESSA law. This guide will be helpful for you particularly in making sure that state plan addresses the needs of students with disabilities. It walks you through the elements of the state plan and gives you a series of questions and points to make sure you are included in the conversations you're having with your state you can share this guide with other advocates in your community and your school districts. We are also putting together a fact sheet on some of the key components like assessments and standards and what ESSA says about students with disabilities so that is another piece. We are also planning for training of trainer materials you can use in terms of providing training for families and your co-advocates in your areas so you will have these materials available and you won't have to create new training materials. You may know regulations were recently promulgated that address assessments and accountability. With these training materials we are ready and in a place where we can put together the training materials.

There are two topic areas that are going to be the focus of our resource and publication development this year. The first is serving youth in juvenile justice systems. There is a big push right now to make sure students with disabilities are receiving the educational services they need, even when they are incarcerated, whether it is in the juvenile justice system or state correctional facilities. We have put together a group of parent centers who are advisors on putting together these materials as well as a couple of technical advisors. We have just had our first meeting this past Tuesday and have put together a frame of the kinds of materials and resources and formats you guys will find helpful in your work in this area. Stay tuned, were going to send out a short survey, probably three questions after the new year, and then we will be using that information to identify center exemplars across the parent center network. We have a similar process for creating some resources around disproportionality. These resources for disproportionality will have a strong focus on engaging stakeholders and advisory panels and our parent organizations and parent leaders at the state as well is at the district level and addressed in the systemic changes related to the disproportionate representation of some groups in special education, in the disciplinary actions as well as placement. We definitely invite you if you're interested in working with us as a parent center advisor and also if you have some exemplars of work in this topic area. We would love to include do as we are developing these resources using our center processes.

There is a couple questions in the question pod, one of them is the password for who knows what the same as the one for workspaces?

Only if you make it so. As you are setting of your passwords, my secret is I use the same password with a little difference for every website I have. It will be a different login place but you can set up your passwords to be the same passwords because there aren't big restrictions on what your password can or cannot be.

When and where will the materials be available?

The stakeholders guide will be available any second and being put up on -- as soon as the guide is available, we will be sending out an e-mail. I think my time estimate is December 22nd. They will probably be up before that time but that should be up any second.

Great. Miriam made a comment you can also use the same username for who knows what and the workspaces.

Carmen Sanchez: I don't think I see any other questions here. I just want to thank you all for everything you do. I know having this requirement to run the annual report can be challenging, but I do think in the long run it will be helpful for everyone so we can get annual reports a lot less frustrating for you to complete and to do the work you are doing. I want to wish everybody a wonderful holiday season and we will talk in the new year. Thanks again everyone for being on the call and thank you Debra for providing more information about CPIR and we was send will send out that information about the quarterly call in March. Thanks everyone and take care.

[Event Concluded]